



Process	Goal	Objectives/Activities
DR Project Request form Submitted	Form is submitted to the PUMP	<ol style="list-style-type: none"> 1. Organization or community completes a request and emails it to WMI staff in-country. 2. WMI staff review request for any missing or inconsistent information. 3. If information checks out, WMI staff submit the DR Safe Water Request form to the PUMP
Project # created in the PUMP	PUMP creates a project number for the DR Project Request form	
DR Assessment Completed	DR Site Assessment is completed and submitted to the PUMP.	<ol style="list-style-type: none"> 1. WMI staff conduct site assessment of proposed Disaster project. 2. Collect rudimentary information on community, i.e. water source information and demographics. 3. Conduct water quality test on proposed source for DR unit and complete water quality table annexes in assessment. 4. Review document and submit to the PUMP.
Installation Completed	System is installed and water is flowing to local population.	
Commissioning Document	During DR unit installation, the Commissioning document is completed to verify operation and is submitted to the PUMP.	<ol style="list-style-type: none"> 1. WMI staff collects information on system operation and local demographics. 2. Questions proposed operator of the unit on operation and utilization of the unit. 3. Conducts water quality test on raw water source and water coming from the system.
Follow-up form	When conducting follow-up visit at site, information is collected on the operation of the system and is submitted to the PUMP.	<ol style="list-style-type: none"> 1. WMI staff collects information on system operation and local demographics. <ol style="list-style-type: none"> a. WMI staff inspects the treatment system. 2. Questions proposed operator of the unit on operation and utilization of the unit. 3. Collects water meter data, if data is available. 4. Conducts water quality test on raw water source and water coming from the system. 5. Collects photos and testimonies from individuals in the service area on how the system has affected their lives.
Final Report	To make a decision about the future of the treatment system.	<ol style="list-style-type: none"> 1. WMI staff collects information on system operation and local demographics. <ol style="list-style-type: none"> a. WMI staff inspects the treatment system. 2. Questions proposed operator of the unit on operation and utilization of the unit. 3. Collects water meter data, if data is available. 4. Conducts water quality test on raw water source and water coming from the system. 5. WMI staff determines next course for the system on the final page based on conversations with Charleston, sponsoring organizations and the community. (Options are transition community managed project or organization, recover system or discontinue project.